

ASPECT Annual General Meeting Minutes

Thursday March 13, 2019
Richmond, BC



ASSOCIATION OF SERVICE PROVIDERS FOR
EMPLOYABILITY & CAREER TRAINING

Attendees: John Dawson (MCCBC), Annette Borrows (Delta Community Living Society), Lori Forgeron (Workforce Development Consulting North), Christine Willow (GT Hiring Solutions), Robert Bryce (YMCA of the Okanagan), Kim Lauritsen (Community Futures North Okanagan), Tricia Gueulette (March of Dimes Canada), Deborah Bromley (Ethos Career Management Group), Peter Bailey (Free Rein Associates Training Ltd.), Ingrid Kastens (PCRS), Raj Hundal (Progressive Intercultural Community Service Society), Valerie Meaney (North Island Employment).

Staff: Janet Morris-Reade (ASPECT)

1. **Call to order:** 4:07pm by John Dawson, President
2. **Approval of the Minutes** from March 15, 2018.

Motion: To accept the minutes of the March 15, 2018 ASPECT Annual General Meeting

First: Christine Willow

Second: Lori Forgeron

Carried

3. **President's Report** (John Dawson)
 - John Dawson, President, presented his report.
 - Acknowledged the changes to ASPECT over his 8-year term on the board and challenges members now face.
 - Acknowledged the work of retiring board members.
 - Acknowledged work of the CEO and time of transition for ASPECT.

Motion: To accept the President's report.

First: Christine Willow

Second: Ingrid Kastens

Carried

4. **Treasurer's Report** (Robert Bryce)
 - Robert Bryce, Treasurer, presented his report.
 - Acknowledged a positive financial shift for ASPECT in light of significant changes made to operations.
 - Focus moving forward to expand and introduce alternate sources of revenue.

March 13, 2019

Motion: To approve Non-consolidated Financial Statements (Unaudited) as of September 30, 2018.

First: Tricia Gueulette

Second: Lori Forgeron

Carried

5. **Appointment of the Auditors** (Robert Bryce)

Motion: To appoint Grant Thornton LLP as auditors for fiscal 2018-2019.

First: Robert Bryce

Second: Christine Willow

Carried

6. **Board Member Elections** (John Dawson)

John Dawson, President, introduced the nominees and returning board members: Lori Forgeron and Kim Lauritsen, Valerie Meaney, Peter Bailey, Deborah Bromley, Raj Hundal, Tricia Gueulette.

Motion: To accept the slate of nominees to stand as directors to the Association of Service Providers for Employability and Career Training.

First: Kim Lauritsen

Second: Christine Willow

Carried

7. **Recognition of Retiring Board Member** (John Dawson, Kim Lauritsen & Lori Forgeron)

John Dawson, President, thanked retiring board members. Kim Lauritsen and Lori Forgeron presented certificates of thank you to those retiring board members present: John Dawson, Annette Borrows, Robert Bryce, Christine Willow. Certificates will be mailed to retiring board members: Debbie Samsom, Doug Preston, Stacey Tyers, Minakshi Bagai.

8. **CEO's Report** (Janet Morris-Reade)

- Janet Morris-Reade, Chief Executive Officer, presented the CEO Report.
- The CEO reported on efforts to reach out to employers and employer groups.
- The CEO worked toward preparing members for the changes and funding opportunities ahead; ASPECT Conference, RFP Workshops.
- Working with government to inform policy.

Motion: To accept the CEO's report.

First: Lori Forgeron

Second: Robert Bryce

Carried

9. **Adjournment** (John Dawson)

Motion: That the ASPECT 2017-2018 Annual General Meeting be adjourned at 4:34pm

Moved: Ingrid Kastens

Carried