

# ASPECT Conference 2022 Call for Presenters Worksheet

This document is provided for you to organize your information before filling out the online application. Once you are ready with your answers, please go to <https://www.surveymonkey.com/r/ASPECT22Conference> to complete your presenter proposal.

**1. Title of your presentation (maximum 8 words). If are submitting more than one presentation proposal, please complete separate forms for each presentation.**

**2. Type of session (please check all choices that apply)**

- Presentation
- Panel
- Roundtable discussion
- Community Consultation
- Virtual Meeting Format (I want to see the attendees and interact with them during my presentation)
- Webinar Format (I want to present without interacting with participants during my presentation)
- Other (please specify)

**3. How much time do you need for your session including questions & answers from attendees/participants?**

- 60 minutes
- 90 minutes
- Not sure

**4. Is there a minimum or a maximum number of participants?**

- No
- Yes
- If yes, please provide number.

**5. Who would most benefit from attending your presentation? (please check all that apply)**

- CEO's Executive Directors, Directors of Employment
- Facilitators and Case Managers
- Vocational Rehabilitation Specialists
- Job Developers
- Job Coaches
- Vocational Assessors
- Team Leaders
- Regional Managers
- Case Managers
- Job Search & Employment Advisors
- Customized Employment Advisors
- Intake Workers
- Wage Subsidy Advisors
- Client Services Managers
- Employability Skills Facilitators
- Policy Analysts
- Labour Market Economists
- Government employees
- Other (please specify)

**6. Presenter #1**

Name

Organisation / Company (if applicable)

Job Title

Address

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City/Town

State/Province

ZIP/Postal Code

Country

Email Address

Phone Number

## 7. Presenter #1

Biography (to be used in conference program - maximum 35 words)

Personal and/or organizational Social Media @handles

## 8. Presenter #1 photo

Please label the photos with the presenter's last name and first name, e.g., Doe Jane. Choose File

File upload

## 9. Presenter #2 (*skip the question if not needed*)

Name

Organisation / Company (if applicable)

Job Title

Address

City/Town

State/Province

ZIP/Postal Code

Country

Email Address

Phone Number

## 10. Presenter #2 (*skip question if not needed*)

Personal and/or organizational Social Media @handles

Biography (*to be used in conference program - maximum 35 words*)

## 11. Presenter #2 photo (*skip question if not needed*)

Please label the photos with the presenter's last name and first name, e.g., Doe Jane. Choose File

File upload

## 12. Presenter #3 (*skip question if not needed*)

Name

Organisation / Company (if applicable)

Job Title

Address

City/Town

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State/Province

ZIP/Postal Code

Country

Email Address

Phone Number

**13. Presenter #3 (skip question if not needed)**

Personal and/or organizational Social Media @handles

Biography (to be used in conference program - maximum 35 words)

**14. Presenter #3 photo (skip question if not needed)**

Please label the photos with the presenter's last name and first name, e.g., Doe Jane. Choose File

File upload

**15. We have more than 3 presenters**

- Yes
- No
- If yes, please list names and email addresses here.

**16. Brief description of the proposed session. (Please keep this to 60 words as it will be used in our conference program should your proposal be accepted)**

**17. How would participants benefit from attending your session? (please limit to 10 words per learning outcome)**

- Learning Outcome #1
- Learning Outcome #2
- Learning Outcome #3

**18. Have you previously conducted this or a similar presentation? (If yes, please provide context and the name of where it was presented.)**

**19. Publications: If you have a PowerPoint presentation or handouts, will we have permission to publish them on the ASPECT website as part of the conference proceedings?**

- Yes
- No
- I'm not sure