## ASPECT CODE OF ETHICS

Please share this with your coworkers who work in employment services.

The purpose of the code of ethics is to give general statements of the principles of ethical conduct in order that ASPECT members may fulfill their duty to the public. Members shall act at all times with fairness, courtesy and good faith to their clients, employers, employees, and with fidelity to the public needs. They shall uphold the values of truth, honesty and trustworthiness and safeguard human life and welfare.

## In keeping with these basic tenets, members shall:

- Respect the rights of all clients to be individuals in all respects, as to personal tastes, moral and social values;
- Hold paramount the safety, health and welfare of the public, the protection of the environment and promote health and safety within the workplace;
- Act as faithful representatives of their clients or employers, maintain confidentiality and avoid a conflict of interest but, where such conflict arises, fully disclose the circumstances without delay to the appropriate entity;
- Refrain from discrimination for reasons of colour, gender, age, race, creed, social status, sexual orientation, or nature of mental or physical disability; Guide, counsel and develop alternatives but respect the right and the need for the client to make the final decision in all education and employment plans, and teach clients to accept responsibility for their choices and actions; and,
- Respect the confidential nature of the relationship with the client and protect the confidentiality of records, refuse to divulge confidential information to any person without the knowledge and consent of the client, and records only that information which is essential to the client's rehabilitation or employment.

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